



INTERGEN TRAFFORD

ANNUAL REPORT 2018

registered Charity No 1086430

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1 CHAIRPERSON'S REPORT 2017/2018

It is again a privilege to present this 19th Annual Report on behalf of the Trustees of Intergen Trafford.

As in life, each year seems to challenge the Trustees with hurdles to be surmounted, brought about by changes of personnel and changes of legislation. Along with the challenges are wonderful opportunities; it is well documented that volunteering gives everyone a chance to transform their own lives and those of others. It is truly life enhancing to hear the amazing accounts of the interactions between our volunteers and the children/ students with whom they work.

On behalf of the Trustees, I would like to offer our huge thanks to our Coordinators Judi Leigh, Sue Cameron, Janice Mortimer, and Hilary Mitchell who have been the lynchpin within our organisation, within the past year. Without coordinators, who recruit, interview, ensure DBS clearance is received, place new volunteers into appropriate schools, and ensure DBS clearance is renewed every three years, we would not be able to move forwards. There will always be a steady trickle of volunteers who need to retire for either ill health or family reasons, and unless there are coordinators fulfilling their role, the numbers of volunteers in schools would eventually dwindle to nil!

Trustees appreciate how hard it is to recruit new coordinators. Therefore, it was with a heavy heart that they received the news that Hilary Mitchell, who was our new Stretford coordinator, sadly had to curtail her Intergen activities as both a coordinator and a volunteer. Many people in Trafford still haven't heard about Intergen Trafford, but often we successfully spread the word just by chatting to family & friends. It was at such a meeting place that Christine Kay (who knew about us through her husband Steve) was chatting to Judi Leigh, about eight years ago. On hearing that Judi was soon retiring and wondering about future activities, Christine mentioned the work of Intergen Trafford volunteers. Upon contacting us, Judi was very soon signed up as a volunteer and a much-needed extra coordinator for the Sale area. During the past few years, Judi, Sue and I have been a strong trio, at one time being responsible for over sixty volunteers. Judi has now decided that she will continue as a volunteer at The Firs Primary School but will retire from being a coordinator in July. We shall miss her as both a member of the trio, but also at our monthly full coordinators' meeting. Its lovely that we are not losing Judi completely from Intergen Trafford.

Amazingly as one door closed, another door opened! I am now delighted to announce that Christine Kay & Kathryn Lewis joined our coordinating team in April, taking on a shared role as coordinators for Stretford. Both Christine & Kathryn have had careers in teaching. Christine, who is still working one day a week, has a knowledge of Intergen, being married to Steve who was our previous treasurer and continues to enjoy volunteering. When I went to talk to Christine after she initially showed interest in coordinating, she introduced me to her friend Kathryn who was interested as well. Kathryn has also had a working knowledge of Intergen Trafford, since as a Trafford teacher, she has had the benefit of having had our volunteers in her classroom for many years.

Sue Cameron will deliver a short training session on "How to make the most out of supporting children's reading," to the Stretford group in the next school year. Sue will make this session available to all our volunteers, following a request for training in this area.

I have also spoken to a number of volunteers discussing the role of Coordinator, hoping to encourage them to become an assistant in one of our other areas, particularly in the West area, since Janice Mortimer has a very wide geographical spread. In order to aid continuity and sustainability, we need to ensure that each area Coordinator has an assistant who can shadow and support the work of that coordinator.

I am extremely grateful for the support I have received this year from Trustees, each one having an area for which they have been responsible. Sue Cameron not only manages her team of volunteers, of which she is one, but also wearing her "third hat" has been a most efficient Honorary Treasurer, ensuring Trustees have had regular Finance meetings at which we have always received a full financial report, including welcome donations from schools and Slater Heelis. Knowing how school budgets have suffered recently, we are especially grateful to schools who have creatively ensured that they continue to donate to us a small sum of money each year.

Clive Searle & Debbie Vrlec, our Headteacher Trustee advisors, have ensured that we have been kept up to date with any initiatives which affect our social action charity and especially issues around Safeguarding, which now includes the GDPR (General Data Protection Regulation) This new legislation requires the trustees to have drawn up a policy prior to this year's AGM, stating the way we keep all volunteers', coordinators' and trustees' personal information .Headteacher Trustees have also been ambassadors for InterGen Trafford within the local Headteacher network.

Trish Harrison, due to health issues, stepped down from being a Trustee, preferring to continue her allegiance to InterGen as a very valued volunteer. Our Musical Advisor, Mary McRae, has continued to have an up-hill struggle with her health this year, but amazingly, in between times, has been volunteering, accompanying Springfield Primary School's choir which is so ably led by Margaret Curzon, as well as supporting class music lessons.

It is necessary for us to have a Trustee who liaises with the Charity Commission, ensuring that we are well aware of current legislation and our obligations to maintaining our charitable status. Vivien Jackson, a retired solicitor, willingly fulfils this role for us. Vivien, along with fellow Trustees Sue and Mary, is also a volunteer in school. Additional people on our team this year have been Brian Hooley, Carol Shields and Bill Petite. My thanks to them all for their own special role. Carol Shields has not only been minutes secretary at our Trustees meetings but has now become our office administrator. Carol, having been tutored by Trish, has been getting to grips with our office systems, and is now providing an efficient support for coordinators and trustees. Tim Coleman, our third Headteacher trustee, has had to resign, due to now living in the Lake District. Our newest trustee, Michael Armstrong has now offered to support our local marketing, since no one has had responsibility for this area for a number of years.

We are again extremely appreciative of the generosity of Clive Searle and the Governors of Worthington Primary School for allowing us to have the use of a shared office weekly, as well as providing the use of a meeting room for coordinators' monthly meetings, thereby ensuring us reduced office overheads.

The commitment and loyalty of the volunteers, coordinators and trustees has, as ever, allowed us to function as well as we have done this year. As you can read later in the individual Coordinators' reports, our area groups have each developed their own identity, as described by the Coordinators each in their own inimitable way. Inevitably, mainly due to ageing or ill health, volunteers have retired, and happily new volunteers have joined us.

We rely on everyone within Intergen Trafford to help us with our ongoing recruitment, telling friends and neighbours anywhere and everywhere within the Borough of the fantastic benefits of spending time in school with wonderful young children and students; this not only advantages the school but also the opportunities for older volunteers to widen their experiences, enjoying hearing and learning about the latest initiatives in our local schools.

Schools continue to have pressures thrust upon them not only regarding the curriculum and the children's learning but also concerning their Safeguarding policy and procedures. It is now vital that our volunteers take the opportunity to attend Safeguarding training provided by their schools, ensuring that their DBS clearance is renewed when necessary and to know the name of the Designated Safeguarding Lead (DSL) and deputy DSL in their school. In this way, we can help schools feel secure about their Intergen Trafford volunteers.

In talking to school staff, children and our volunteers, I have no doubt that VOLUNTEERING ENRICHES LIVES. As always as I present this annual report to you, there is strong evidence that Intergen Trafford continues to be greater than the sum of its parts. In my role as chairperson, I wish to convey my heartfelt thanks to all who have enabled this to happen, ensuring that we have again had a successful and fulfilling year. And to conclude with a quote from The Guardian newspaper during an interview conducted with the charity Volunteering Matters in January this year, "Being a volunteer can transform your life, but not enough people know that yet!"

Sue Mosco

2 EXECUTIVE COMMITTEES 2017-2018

TRUSTEES

Vacant	Hon. Secretary
Sue Cameron	Hon. Treasurer
Vivian Jackson	Charity Commission Liaison
Sue Mosco	Chairperson
Clive Searle	Headteacher Advisor -Safeguarding
Mary McRae	Volunteer Advisor
Debbie Vriec	Headteacher Advisor -Safeguarding
Michael Armstrong	Local Affairs Advisor
Tim Coleman	Headteacher Advisor
Carol Shields	Minutes Secretary – non-trustee

MANAGEMENT

Our coordinators bring with them a plethora of life skills, specific skills from their workplace as well as their own diverse personalities.

Sue Cameron	Retired Headteacher
Judi Leigh	Retired Airline Trainer
Sue Mosco	Retired Headteacher
Janice Mortimer	Retired Community Paediatric Nurse
Gerry Sharples	Retired Psychotherapist
Bill Petite	Retired Creative Director
Brian Hooley	Retired Teacher

3 VISION AND MISSION

VISION

Intergen Trafford's vision is a society in which schools and older people work in partnership to make a positive contribution to the development of young people and their local communities.

MISSION

Intergen Trafford's mission is to make a positive difference to the lives of children, teachers and older people by creating and sustaining partnerships between schools and older people in local communities in Trafford.

4 FINANCE REPORT 2017-18

This year we did not ask the schools for donations, nor did we fundraise so our income is £1813.72 less than last year. We did this, as we had a healthy balance and the schools' budgets had been cut, causing them some hardship. This was a one-year break and we have asked for donations for 2018/2019. We have already had an excellent response to this request.

As well as reducing our income we tried very hard to keep our expenditure in check and we managed to do this by spending just over £50 less than last year. Our travel costs were reduced as well as marketing, printing, miscellaneous and postage. Our computer costs appear significantly higher, this is because we had to replace our ink cartridge which is an expensive item at £278. This should now last us for a couple of years. Phone costs are virtually the same. Meeting costs have increased as we contributed to the food for the AGM, without this costs would have remained stable.

We have, therefore, a negative cash flow for the year of £817.46. However our assets remain a healthy £16321.66. Looking forward, I think I can safely say that unless we have some unusual expenditure 2018/2019 will be a year in which our income will more than cover our expenditure.

I would like to thank Clive Searle for continuing to give us office space at Worthington Primary School. This saves us a great deal of money in terms of rent, electricity and also copying. My thanks also go to Geoff Shaw for continuing to audit the accounts and also for helping me transfer from pen and paper to computerized accounts!!

Sue Cameron

5 AREA REPORTS

TRAFFORD CENTRAL - Sale

This year for various reasons has been a year of keeping thing afloat rather than one of expansion. We have unfortunately lost some volunteers over the year and have not been able to replace them as quickly as we would have liked. Our thanks go to those volunteers who have retired, their work has been greatly appreciated by their schools. We are just about to start a recruitment drive so hopefully we will be back to full strength next year. We also have a few volunteers who are taking an ill health break and we wish them well and hope to see them back with us soon. Judi Leigh is leaving us as a coordinator but will be continuing as a volunteer. She will be greatly missed and our thanks go to her for all her hard work

On a more positive note Wellfield Juniors hosted our Christmas gathering. We had a lovely tea and were royally entertained by the pupils. They went to a great deal of trouble making Christmas cards for everyone and decorating the tables beautifully. It was greatly appreciated and our thanks go to them and Michelle Hudson for making it a special occasion.

We continue to hold our lunchtime get togethers which give us the opportunity to chat, share experiences and update ourselves on any changes. This year we had a brief session on reading with children and some updates on safeguarding.

Sue Mosco, Sue Cameron, Judi Leigh, Coordinators for Trafford Central

TRAFFORD NORTH - Stretford

STRETFORD AREA REPORT

Stretford volunteers have been wonderfully loyal during the past year , showing their support to Interger Trafford whenever help has been needed. They have continued their weekly visits to their four schools within the area. Thanks go to Hilary Mitchell ,their coordinator , who has ensured that all the volunteers' DBS updating has been done, prior to her needing to withdraw as a coordinator at the beginning of 2018.

Suddenly, in March, not one, but two people offered to join our coordinators team, as joint coordinators for Stretford. I am so pleased that Christine Kay & Kathryn Lewis ,both having had careers in teaching, are willing to share the task, get to know the current volunteers and their schools, and then steadily build up the number of volunteers in their area. They have already arranged a "Get to know you " coffee morning for their volunteers to take place in June.

A goodly number of Stretford volunteers went to talk about "The joys of being an Interger Trafford volunteer" at the April meeting of the Urmston & Stretford U3A . There was much interest in the work we do, as well as some of their members signing up for further involvement.

Stretford volunteers always have been and always will be an amazing group of people. Under the joint leadership of Christine and Kathryn ,I am sure the group will flourish and feel ably supported by their joint coordinators.

Sue Mosco, recent "caretaker" coordinator for Trafford North

TRAFFORD WEST - Urmston, Davyhulme, Flixton, Partington

The past year has been a good one for Intergen West overall.

St. Mary's Primary, Kingsway Primary, Acre Hall Primary, continue to have volunteers who are enjoying their interaction with staff and pupils. St. Michael's Primary, at this time does not require any Intergen Volunteers. Thank you to Alison for her input into safeguarding last September. Whilst Partington Central has now acquired one new volunteer, both Josephine and Valerie unfortunately needed to retire before Christmas. More volunteers please!!

Wellacre Boys Secondary. Intergen volunteers are continuing to build relationships with staff, and enjoy the interaction with the two groups of pupils. Although a two week timetable with periods 1 and 2 can be a challenge! We have the Student leaders to help us remind the boys who also find the time table a challenge. The school receptionist is a marvel. And Johanne, who is at present our School Liaison Person, is a constant support. Our best wishes to Leor Holtzman who is on leave, for all her help over the past year. Thank you to Ms. Melanie Wicks, Headteacher of Wellacre Boys for her support.

A big thank you to Jane, Josephine and Valerie who have retired. A welcome to Peter, Anne and Jane Fearnley who have joined us recently.

Janice Mortimer, Coordinator for Trafford West

6 A POTTED HISTORY OF INTERGEN TRAFFORD...

as remembered by Sue Mosco

It was in 1999, that Professor Norma Raynes created INTERGEN, an intergenerational charity which would bring older & younger people together for their mutual benefit. Her vision was for INTERGEN to make a positive contribution to the development of young people and their local community by bringing together schools and older people to work together in an enduring partnership.

Back then, as a professor of social care, Norma Raynes was aware that older people, who had retired, weren't using either their professional skills or their

life skills and that all that talent was being lost to themselves and to their local community. At that time and in another role, Norma Raynes was chair of Governors at Sale Grammar School for Girls (as it was then.) She heard that the GCSE art students needed models for their portrait drawing... people who had a little time to sit and

have their portrait drawn. Norma immediately thought of the numerous retired older people whom she had recently met in her professional life. Within a short space of time, a partnership was set up, whereby the sitters gave of their time and in return the students were willing to share some of their basic computer skills with the older generation.

It seems it worked a treat and it was then that Norma's entrepreneurial skills came into play. If this could work so well, how else could older and younger people come together for their mutual benefit, on a regular basis? And hence INTERGEN was created as a charity, initially working in a Sale cluster with two primary schools and a secondary school.....the schools being Worthington Primary, Springfield Primary and Sale Grammar School. Volunteers, over 60 years of age were recruited, alongside one coordinator. This project went well, more schools joined us, which meant more volunteers and a couple more coordinators.

In 2007/8, Norma Raynes moved to London, and a new phase of INTERGEN emerged. INTERGEN TRAFFORD was formed continuing as a charity, working within only Trafford schools, whilst Norma Raynes developed INTERGEN nationally as a CIC, a not for profit organisation, but with various salaried employees. Both INTERGEN TRAFFORD & INTERGEN with different Boards of Trustees, are developing in their own way, but both organisations are constantly needing to recruit new volunteers and coordinators to ensure a constant, as well as developing number of people within the organisations. INTERGEN TRAFFORD now welcomes volunteers and coordinators over 50 years of age; encouraging them to join us in making a difference within their local community.....and making a difference to their own lives too!

A couple of quotes from our volunteers:

'I wish I'd started volunteering with INTERGEN TRAFFORD years ago. When I get home from school, my husband always says I look happy and relaxed!'

'My friends were all having grandchildren. I missed not having small children in the family, so I decided to join INTERGEN TRAFFORD. I love every minute of it, the children make me feel most welcome and I feel as though I am making a difference and watching the children develop.'

Thank you for being in the INTERGEN TRAFFORD family and please spread the word!

VOLUNTEERS, HAVE YOU BEEN INVITED TO A
SAFEGUARDING LEVEL 1 TRAINING SESSION AT YOUR SCHOOL?
IF NOT, PLEASE REMEMBER TO ASK IF YOU CAN ATTEND THE NEXT ONE IN 2018.

Finance Report 2017/18

Total 31.03.18			Total 31.03.17	
		Income & Expenditure		
525		Grants & Donations	2295.62	
0		Fundraising	14.43	
<u>25</u>		Bank Interest	<u>43.67</u>	
<u>550</u>			<u>2353.72</u>	
		Expenditure		
164.75		Travel	224.90	
52.97		Marketing & Printing	160.50	
	155.59	Postage & Stationary		297.35
	354.86	Computer, website, broadband		76.47
	<u>105.74</u>	Phone		<u>104.52</u>
616.19	616.19	Total Admin	478.34	478.34
		Fundraising expense		
	191.83	meetings		72.10
	<u>341.72</u>	Miscellaneous **		<u>484.43</u>
533.55	533.55	Total miscellaneous	556.53	556.53
<u>1367.46</u>		Total expenditure	<u>1420.27</u>	
<u>-817.46</u>		Net Cashflow for the period	<u>+933.45</u>	
		Balance Sheet		
		Assets		
2893.13		Current Account	3604.32	
<u>106.27</u>		Less uncleared cheques	<u>0.00</u>	
2786.86		Current account	3604.32	
<u>13534.80</u>		Deposit Accounts	<u>13530.54</u>	
16321.66			<u>17134.86</u>	
		Liabilities		
		Creditors	0	
<u>16321.66</u>		Net Assets	<u>17134.86</u>	